

## FEES AND COSTS FOR CHRISTIAN CONCILIATION

**Fees** — An hourly fee is charged for conflict coaching, mediation, and arbitration services. This fee applies to any time spent administering a case, talking to or meeting with the persons involved in a dispute, studying or drafting documents, conducting research, selecting a conciliation panel, arranging meeting times and locations, or conferring with conciliators.

Our staff conciliators normally charge \$200.00 /hour. Case administration will be billed at the rate of \$75.00 /hour. Fees for non-staff conciliators may vary and therefore may be set by a separate agreement.

Fees and costs are usually divided equally between the parties, unless agreed otherwise by the parties or determined otherwise through arbitration. The hourly fee applies to all of the time invested in a particular dispute, both before and after a fee agreement is signed.

**Costs** — Parties are required to reimburse the provider and the conciliators for any additional costs associated with a case, including long distance telephone calls, travel, written resources provided, and other out-of-pocket expenses.

**Payments**—The party who initially requests our assistance is required to pay an advance, non-refundable filing fee of \$ 200.00, which covers initial administrative expenses. If the other party in the dispute is unwilling to participate in conciliation, the initiating party is liable for all of the accrued fees and costs. If the parties agree to proceed with conciliation, they each shall promptly pay a retainer to cover the anticipated costs of conciliation, as determined by the provider. Any portion of the retainer not used to pay fees and costs will be refunded.

Signed \_\_\_\_\_ Date \_\_\_\_\_

For \_\_\_\_\_

Print Name \_\_\_\_\_ Date \_\_\_\_\_

